

Annual Financial Report

Cornerstone Advocacy Service (a Nonprofit Organization)

Bloomington, Minnesota

For the Years Ended
December 31, 2018 and 2017

Cornerstone Advocacy Service
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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Cornerstone Advocacy Service
Bloomington, Minnesota

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of Cornerstone Advocacy Service (the Organization), a Minnesota not-for-profit corporation, which comprise the consolidated statement of financial position as of December 31, 2018 and 2017, and the related consolidated statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of the Organization as of December 31, 2018 and 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

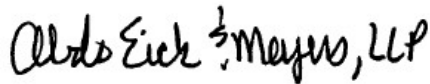
Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the basic consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for the purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 1, 2019, on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.



ABDO, EICK & MEYERS, LLP
Minneapolis, Minnesota
May 1, 2019

CONSOLIDATED FINANCIAL STATEMENTS

Cornerstone Advocacy Service
Consolidated Statements of Financial Position
December 31, 2018 and 2017

	2018	2017
Assets		
Current Assets		
Cash and cash equivalents	\$ 827,169	\$ 1,411,723
Accounts and pledges receivable, current	864,412	717,725
Investments	659,476	848,450
Prepaid expenses	116,321	93,919
Total Current Assets	2,467,378	3,071,817
Property and Equipment, Net	4,313,593	4,457,601
Other Assets		
Unemployment trust, net	37,558	46,389
Accounts and pledges receivable, noncurrent	5,413	3,953
Investments designated for long-term purposes	2,753,926	2,071,306
Security deposit	3,330	3,300
Total Other Assets	2,800,227	2,124,948
Total Assets	\$ 9,581,198	\$ 9,654,366
Liabilities and Net Assets		
Current Liabilities		
Accounts payable	\$ 70,647	\$ 58,810
Accrued payroll and related expenses	249,618	241,679
Deferred revenues	101,413	44,559
Total Current Liabilities	421,678	345,048
Noncurrent Liabilities		
Security deposits	8,069	7,419
Notes payable	528,351	510,037
Equity participation in facility	450,000	450,000
Total Noncurrent Liabilities	986,420	967,456
Total Liabilities	1,408,098	1,312,504
Net Assets		
Without Donor Restrictions		
Undesignated	3,275,652	1,442,588
Designated for reserves	4,418,456	4,263,573
Total Net Assets Without Donor Restrictions	7,694,108	5,706,161
With Donor Restrictions	478,992	2,635,701
Total Net Assets	8,173,100	8,341,862
Total Liabilities and Net Assets	\$ 9,581,198	\$ 9,654,366

See Independent Auditor's Report and Notes to the Financial Statements.

Cornerstone Advocacy Service
Consolidated Statements of Activities
For the Years Ended December 31, 2018 and 2017

	2018			2017		
	With Donor Restrictions	Without Donor Restrictions	Total	With Donor Restrictions	Without Donor Restrictions	Total
Support and Revenue						
Public Support and Revenue						
Government grants	\$ 3,923,838	\$ -	\$ 3,923,838	\$ 3,826,307	\$ -	\$ 3,826,307
Contributions	729,525	68,410	797,935	772,052	116,670	888,722
In-kind contributions	103,200	-	103,200	100,921	-	100,921
Special fundraising events, net of expenses of \$15,464 and \$13,486 respectively	118,731	-	118,731	112,018	-	112,018
Other Revenue						
Program, registration and user fees	65,223	-	65,223	33,347	-	33,347
Rental revenue and subsidy	36,288	-	36,288	37,163	-	37,163
Investment income (loss)	(179,942)	-	(179,942)	294,801	-	294,801
Miscellaneous income	76,298	-	76,298	93,941	-	93,941
Subtotal	4,873,161	68,410	4,941,571	5,270,550	116,670	5,387,220
Net Assets Released From Restrictions	2,225,119	(2,225,119)	-	206,257	(206,257)	-
Total Support and Revenue	7,098,280	(2,156,709)	4,941,571	5,476,807	(89,587)	5,387,220
Expenses						
Program services	4,173,456	-	4,173,456	4,008,412	-	4,008,412
Management and general	670,624	-	670,624	575,349	-	575,349
Fundraising	266,253	-	266,253	257,661	-	257,661
Total Expenses	5,110,333	-	5,110,333	4,841,422	-	4,841,422
Change In Net Assets	1,987,947	(2,156,709)	(168,762)	635,385	(89,587)	545,798
Beginning Net Assets	5,706,161	2,635,701	8,341,862	5,070,776	2,725,288	7,796,064
Ending Net Assets	\$ 7,694,108	\$ 478,992	\$ 8,173,100	\$ 5,706,161	\$ 2,635,701	\$ 8,341,862

See Independent Auditor's Report and Notes to the Financial Statements.

Cornerstone Advocacy Service
Consolidated Statements of Functional Expenses
For the Year Ended December 31, 2018

	Program Services							Support Services				Total
	Emergency Services	Community and Economic Empowerment Services	Victim Advocacy Services	Clinical Services	Children, Youth and Families	Volunteer	Day One Minnesota	Total Program Services	Management and General	Fundraising	Total Support Services	
Salaries and Related Expenses												
Salaries and wages	\$ 548,070	\$ 204,537	\$ 588,412	\$ 189,455	\$ 458,500	\$ 20,872	\$ 524,180	\$ 2,534,026	\$ 398,595	\$ 191,855	\$ 590,450	\$ 3,124,476
Payroll taxes	40,897	15,273	44,288	14,270	34,536	1,593	39,634	190,491	28,966	14,182	43,148	233,639
Employee benefits	50,493	30,690	51,394	18,979	36,487	745	39,843	228,631	65,161	21,869	87,030	315,661
In-kind salaries	4,905	1,299	-	-	-	-	-	6,204	-	-	-	6,204
Staff development	658	888	404	1,975	2,818	10	1,061	7,814	6,457	530	6,987	14,801
Contract labor	5,477	9,993	4,004	5,252	7,105	298	89,194	121,323	72,565	1,627	74,192	195,515
Total Salaries and Related Expenses	<u>650,500</u>	<u>262,680</u>	<u>688,502</u>	<u>229,931</u>	<u>539,446</u>	<u>23,518</u>	<u>693,912</u>	<u>3,088,489</u>	<u>571,744</u>	<u>230,063</u>	<u>801,807</u>	<u>3,890,296</u>
Direct Program Expenses	95,168	88,950	150,226	7,660	33,271	3,194	130,937	509,406	21,945	10,609	32,554	541,960
Other Program Expenses												
Supplies	855	687	2,282	541	1,219	59	2,452	8,095	3,022	601	3,623	11,718
Printing	883	1,260	1,862	949	1,986	103	4,133	11,176	1,226	4,675	5,901	17,077
Dues and subscriptions	992	1,126	195	27	1,253	2	68	3,663	6,588	542	7,130	10,793
Professional fees	-	-	-	-	-	-	-	-	20,765	-	20,765	20,765
Postage	92	372	462	260	707	28	218	2,139	383	1,594	1,977	4,116
Interest	1,740	10,188	1,722	625	1,380	58	1,553	17,266	861	356	1,217	18,483
Other	370	193	364	117	311	15	325	1,695	12,136	6,275	18,411	20,106
Total Other Program Expenses	<u>4,932</u>	<u>13,826</u>	<u>6,887</u>	<u>2,519</u>	<u>6,856</u>	<u>265</u>	<u>8,749</u>	<u>44,034</u>	<u>44,981</u>	<u>14,043</u>	<u>59,024</u>	<u>103,058</u>
Facilities Expenses												
Rental	-	49,278	39,679	6,163	5,100	-	31,346	131,566	1,827	-	1,827	133,393
Utilities	13,446	28,955	14,686	4,999	10,610	441	14,313	87,450	6,820	2,759	9,579	97,029
Telephone	4,207	3,084	5,308	1,364	3,154	127	19,457	36,701	2,436	820	3,256	39,957
Repairs and maintenance	24,581	23,411	5,199	2,392	5,299	1,536	5,022	67,440	3,057	1,337	4,394	71,834
Equipment rental and other	10,160	2,004	9,466	372	671	21	3,563	26,257	271	124	395	26,652
Depreciation and amortization	31,102	37,181	29,117	10,670	23,192	964	26,940	159,166	14,587	6,034	20,621	179,787
Insurance	4,782	5,519	2,497	3,838	1,786	74	4,451	22,947	2,956	464	3,420	26,367
Total Facilities Expenses	<u>88,278</u>	<u>149,432</u>	<u>105,952</u>	<u>29,798</u>	<u>49,812</u>	<u>3,163</u>	<u>105,092</u>	<u>531,527</u>	<u>31,954</u>	<u>11,538</u>	<u>43,492</u>	<u>575,019</u>
Total Expenses	<u>\$ 838,878</u>	<u>\$ 514,888</u>	<u>\$ 951,567</u>	<u>\$ 269,908</u>	<u>\$ 629,385</u>	<u>\$ 30,140</u>	<u>\$ 938,690</u>	<u>\$ 4,173,456</u>	<u>\$ 670,624</u>	<u>\$ 266,253</u>	<u>\$ 936,877</u>	<u>\$ 5,110,333</u>

See Independent Auditor's Report and Notes to the Financial Statements.

Cornerstone Advocacy Service
Consolidated Statements of Functional Expenses
For the Year Ended December 31, 2017

	Program Services							Support Services			Total	
	Emergency Services	Community and Economic Empowerment Services	Victim Advocacy Services	Clinical Services	Children, Youth and Families	Volunteer	Day One Minnesota	Total Program Services	Management and General	Fundraising		Total Support Services
Salaries and Related Expenses												
Salaries and wages	\$ 569,103	\$ 276,087	\$ 447,181	\$ 179,525	\$ 425,468	\$ 26,739	\$ 507,358	\$ 2,431,461	\$ 338,962	\$ 187,047	\$ 526,009	\$ 2,957,470
Payroll taxes	42,602	20,747	33,707	13,673	32,332	2,042	38,428	183,531	24,330	14,105	38,435	221,966
Employee benefits	63,508	38,282	45,305	11,177	27,269	1,669	49,190	236,400	44,852	21,569	66,421	302,821
In-kind salaries	8,343	1,635	-	-	-	-	-	9,978	-	-	-	9,978
Staff development	675	86	500	1,082	4,076	-	647	7,066	12,645	280	12,925	19,991
Contract labor	3,930	3,248	6,389	3,564	6,107	211	57,558	81,007	39,098	2,782	41,880	122,887
Total Salaries and Related Expenses	<u>688,161</u>	<u>340,085</u>	<u>533,082</u>	<u>209,021</u>	<u>495,252</u>	<u>30,661</u>	<u>653,181</u>	<u>2,949,443</u>	<u>459,887</u>	<u>225,783</u>	<u>685,670</u>	<u>3,635,113</u>
Direct Program Expenses	<u>107,346</u>	<u>56,349</u>	<u>139,252</u>	<u>7,409</u>	<u>40,341</u>	<u>1,285</u>	<u>163,776</u>	<u>515,758</u>	<u>20,895</u>	<u>11,211</u>	<u>32,106</u>	<u>547,864</u>
Other Program Expenses												
Supplies	1,265	784	2,697	964	1,903	122	2,299	10,034	3,871	907	4,778	14,812
Printing	381	1,212	1,981	338	3,011	168	6,628	13,719	1,279	5,307	6,586	20,305
Dues and subscriptions	935	898	36	3,913	1,135	2	54	6,973	4,991	512	5,503	12,476
Professional fees	-	-	-	-	-	-	-	-	23,895	-	23,895	23,895
Postage	83	254	366	58	514	29	363	1,667	285	1,530	1,815	3,482
Interest	1,897	9,885	1,120	618	1,435	75	1,695	16,725	805	364	1,169	17,894
Other	790	247	360	3,432	462	24	905	6,220	29,140	617	29,757	35,977
Total Other Program Expenses	<u>5,351</u>	<u>13,280</u>	<u>6,560</u>	<u>9,323</u>	<u>8,460</u>	<u>420</u>	<u>11,944</u>	<u>55,338</u>	<u>64,266</u>	<u>9,237</u>	<u>73,503</u>	<u>128,841</u>
Facilities Expenses												
Rental	-	50,525	19,456	20,887	4,404	-	21,640	116,912	-	-	-	116,912
Utilities	13,654	26,096	8,271	4,931	10,118	526	13,900	77,496	5,726	2,568	8,294	85,790
Telephone	5,397	3,469	4,833	1,268	3,562	151	19,027	37,707	2,596	1,039	3,635	41,342
Repairs and maintenance	7,243	38,582	2,410	1,114	3,661	198	3,140	56,348	2,018	968	2,986	59,334
Equipment rental and other	12,007	1,953	3,391	184	226	12	1,249	19,022	3,043	61	3,104	22,126
Depreciation and amortization	32,787	38,200	19,351	10,674	24,795	1,289	31,095	158,191	13,910	6,294	20,204	178,395
Insurance	4,305	5,711	1,694	3,746	1,971	102	4,668	22,197	3,008	500	3,508	25,705
Total Facilities Expenses	<u>75,393</u>	<u>164,536</u>	<u>59,406</u>	<u>42,804</u>	<u>48,737</u>	<u>2,278</u>	<u>94,719</u>	<u>487,873</u>	<u>30,301</u>	<u>11,430</u>	<u>41,731</u>	<u>529,604</u>
Total Expenses	<u>\$ 876,251</u>	<u>\$ 574,250</u>	<u>\$ 738,300</u>	<u>\$ 268,557</u>	<u>\$ 592,790</u>	<u>\$ 34,644</u>	<u>\$ 923,620</u>	<u>\$ 4,008,412</u>	<u>\$ 575,349</u>	<u>\$ 257,661</u>	<u>\$ 833,010</u>	<u>\$ 4,841,422</u>

See Independent Auditor's Report and Notes to the Financial Statements.

Cornerstone Advocacy Service
Consolidated Statements of Cash Flows
For the Years Ended December 31, 2018 and 2017

	2018	2017
Cash Flows From Operating Activities		
Change in net assets	\$ (168,762)	\$ 545,798
Adjustment to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	179,787	178,395
Amortization of debt, present value discount	18,314	17,662
Forgiveness of note payable	-	(18,000)
Change in fair value of investments	166,091	(271,271)
Changes in assets:		
Accounts and pledges receivable	(148,147)	27,030
Prepaid expenses	(22,402)	(8,062)
Unemployment trust	8,831	(16,306)
Security deposits	(30)	-
Changes in liabilities:		
Accounts payable	11,837	(9,408)
Accrued payroll and related expenses	7,939	51,574
Funds held for others	-	(299,908)
Deferred revenues	56,854	40,943
Security deposits	650	(2,149)
Net Cash Provided by Operating Activities	110,962	236,298
 Cash Flows From Investing Activities		
Purchase of investments	(1,032,736)	(2,847,269)
Proceeds from sale of investments	372,999	1,992,379
Purchase of equipment	(35,779)	-
Net Cash Used by Investing Activities	(695,516)	(854,890)
 Cash Flows From Financing Activities		
Payments on notes payable	-	(15,351)
Net Cash Used By Financing Activities	-	(15,351)
 Change In Cash and Cash Equivalents	(584,554)	(633,943)
 Beginning Cash and Cash Equivalents	1,411,723	2,045,666
 Ending Cash and Cash Equivalents	\$ 827,169	\$ 1,411,723
 Supplemental Disclosures of Cash Flow Information:		
Cash paid during the year for:		
Interest	\$ 169	\$ 232
Income Taxes	\$ -	\$ -
 Supplemental Disclosure of Non-Cash Transactions		
Disposal of fully depreciated equipment	\$ 108,090	\$ -

See Independent Auditor's Report and Notes to the Financial Statements.

Cornerstone Advocacy Service
Notes to the Consolidated Financial Statements
December 31, 2018 and 2017

Note 1: Summary of Significant Accounting Policies

A. Nature of Activities

Cornerstone Advocacy Service (the Organization) is a Minnesota not-for-profit corporation formed to provide a continuum of service to victims of domestic and sexual violence, human trafficking and their children. The Organization's services address the immediate crisis, the aftermath and the long term needs of women, children, and families struggling to obtain safety, security and long term social and emotional health. The Organization's primary service areas include: Minneapolis, Bloomington, Eden Prairie, Edina, Richfield, St. Louis Park, Robbinsdale, Crystal, Brooklyn Center, Brooklyn Park, and Maple Grove. In addition, Cornerstone manages the program, Day One, which supports a network of 82 Minnesota domestic violence and sexual assault agencies by facilitating the statewide toll free crisis line and the secure website that tracks in real-time available bed space and services.

National Day One, LLC, a wholly owned subsidiary of the Organization, was established in April 2008 as a Minnesota limited liability company. National Day One, LLC supports bringing the Day One model beyond the borders of Minnesota to other states in the country. For purposes of the consolidated financial statements, "the Organization" refers to both Cornerstone Advocacy Service and National Day One, LLC.

B. Basis of Accounting and Presentation

The accompanying consolidated financial statements include the accounts of the Organization and National Day One, LLC. All intercompany transactions have been eliminated. These consolidated financial statements have been prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. For the year ended December 31, 2018, the Organization adopted ASU No. 2016-14, Presentation of Financial Statements of Not-For-Profit Entities, which is intended to improve how a not-for-profit classifies its net assets, as well as the information it presents in its financial statements about liquidity and availability of resources, expenses, investment return, and cash flows.

C. Use of Estimates

The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

D. Cash and Cash Equivalents

For purposes of the consolidated statements of cash flows, the Organization considers short-term, highly liquid investments and investments purchased with a maturity of three months or less to be cash equivalents. The Organization's cash balances held in bank depositories may exceed federally insured limits at times.

E. Accounts Receivable

Accounts receivable consist primarily of amounts billed on contracts negotiated with governmental agencies and commitments from foundations. Historically, all governmental contracts and foundation receivables have been collected, therefore no allowance is considered necessary. Approximately 4% of the Organization's accounts receivables are large individual pledges from annual fundraising events. Large pledges are defined as those which have an outstanding balance greater than \$500. The point in time that delinquency becomes apparent for large pledges is a matter of Organization policy. In addition to other considerations, the policy includes a review of the Organization's relationship with the donor. Once a large pledge is considered delinquent they are sent a final pledge reminder. The most recent pledge reminders were sent out in March 2019. Once a large pledge is determined to be uncollectible, it is written off.

Note 1: Summary of Significant Accounting Policies (Continued)

F. Investments

The Organization carries investments in marketable securities with readily determinable fair values and all investments in fixed income securities at fair value using quoted market prices. Unrealized gains and losses are included in the change in net assets in the Consolidated Statements of Activities.

The Organization's investments are exposed to various risks, such as interest rate and overall market volatility. However, the Organization's Investment Policy is designed to manage investment risk while optimizing returns.

G. Property and Equipment

Property and equipment are capitalized at cost if purchased or fair market value at date of the gift if donated. All acquisitions of property and equipment and all expenditures for betterments that materially prolong the useful lives of assets are capitalized. The Organization considers items with a cost greater than \$5,000 and a useful life greater than one year to be property and equipment. Maintenance, repairs and minor improvements are expensed as incurred. When assets are retired or otherwise disposed of, their costs and related accumulated depreciation are removed from the accounts and resulting gains or losses are included in income.

Property and equipment are depreciated using the straight-line method over the estimated useful lives as follows:

Furniture and equipment	3-15 years
Building and improvements	15-40 years
Website	5 years
Database	5 years

Intellectual property consists of a trademark for Day One. Intangible assets are amortized over a 15 year period.

H. Classification of Net Assets

Net assets and revenue, expenses, gains, and losses are classified based on the existence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

Without Donor Restriction

Revenues are reported as increases in net assets without donor restrictions unless use of the related assets is limited by donor imposed restrictions. Net assets without donor restrictions are available for use at the discretion of the board and/or management for general operating purposes.

With Donor Restriction

Net assets with donor restrictions consist of assets whose use is limited by donor-imposed, time and/or purpose restrictions. See Note 10 for the breakout of the Organization's net assets that were subject to donor-imposed restrictions as of December 31, 2018 and 2017

I. Revenue Recognition

Contributions, including unconditional promises to give (pledges), are recognized when the donor makes a promise to give to the Organization. Conditional promises are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met. Contributions received are recorded as support with donor restrictions or support without donor restrictions, depending on the existence and nature of any donor restrictions. If the restriction is met on a contribution in the year the contribution is received, the contribution is reported as support without donor restriction.

The Organization's policy is to imply a time restriction on gifts for land, buildings and equipment that expire over the useful life of the asset.

Note 1: Summary of Significant Accounting Policies (Continued)

J. Government Grants Receivable and Revenue

Grants are recorded as receivables in the year made. Government grants are typically restricted for use on a specific program and/or are conditional upon uncertain future events. Advances and/or revenue from such grants are deferred until such conditions are met or services are rendered.

K. Donated Services, Materials and Goods

Donated goods and materials are recorded at fair value at the date of donation. The Organization receives products and supplies including, but not limited to, water, food, temporary housing and goods from other businesses.

Donated services are recognized only if they would typically need to be purchased, require specialized skill, and are performed by an individual possessing that skill, or if they create or enhance a nonfinancial asset. The Organization has recorded donated professional services that met the recognition criteria. The services of some volunteers have not been reflected in the statements as donated services, since such services do not meet the recognition criteria.

L. Income Taxes

The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and is also exempt from Minnesota franchise and income taxes for related business activities.

The Organization is required to assess whether it is more likely than not that a tax position will be sustained upon examination of the technical merits of the position assuming the taxing authority has full knowledge of all information. If the tax position does not meet the more-likely-than-not recognition threshold, the benefit of that position is not recognized in the consolidated financial statements. The Organization has determined there are no amounts to record as assets or liabilities related to uncertain tax positions. For federal tax purposes the tax returns essentially remain open for possible examination for a period of three years after the date on which those returns are filed.

M. Expense Allocation

The costs of providing the various programs and other activities have been summarized on a functional basis in the Consolidated Statements of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

N. Reclassification

Certain accounts relating to the prior year have been reclassified to conform to the current year presentation with no effect on previously reported net income.

O. Subsequent Events

The Organization has evaluated subsequent events through May 1, 2019, which is the date that the consolidated financial statements were approved and available to be issued.

Cornerstone Advocacy Service
Notes to the Consolidated Financial Statements
December 31, 2018 and 2017

Note 2: Accounts and Pledges Receivable

Unconditional promises to give and other receivables were as follows for December 31:

	2018	2017
Unconditional promises to give	\$ 196,343	\$ 87,769
Governmental contracts receivable	639,465	615,208
Other contracts receivable	34,017	18,701
 Total	 \$ 869,825	 \$ 721,678

Collection of unconditional promises to give and accounts receivable is expected as follows:

	2018	2017
Due in one year	\$ 864,412	\$ 717,725
Due in two to five years	5,527	4,034
Total promises to give	869,939	721,759
Less: present value discount	(114)	(81)
 Unconditional promises to give, net	 \$ 869,825	 \$ 721,678

Note 3: Fair Value Measurement

The Organization measures the fair value of its financial instruments using a three-tier hierarchy, which prioritizes the inputs used in measuring fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to significant unobservable inputs (level 3 measurements). The Organization determines fair value by:

Level 1 inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active market that Tree Trust has the ability to access, and where transactions occur within.

Level 2 inputs to the valuation methodology include:

Quoted prices for similar assets or liabilities in active markets;

Quoted prices for identical or similar assets or liabilities in inactive markets;

Inputs, other than quoted prices, that are observable for the asset or liability;

Inputs derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3 inputs to the valuation methodology reflect management's assumptions about significant unobservable inputs that market participants would use in pricing the asset or liability.

The asset's and liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Cornerstone Advocacy Service
Notes to the Consolidated Financial Statements
December 31, 2018 and 2017

Note 3: Fair Value Measurement (Continued)

Assets and liabilities that are measured at fair value on a recurring basis are as follows at December 31:

	Level 1	
	2018	2017
Money market	\$ 427,448	\$ 30,926
Equity	823,870	918,732
Bonds	954,497	920,249
Exchange-traded funds	1,207,587	1,049,849
 Total	 \$ 3,413,402	 \$ 2,919,756

Note 4: Property and Equipment

A summary of property and equipment as of December 31 is summarized as follows:

	2018	2017
Land	\$ 1,646,910	\$ 1,646,910
Building and improvements	4,265,974	4,255,842
Furniture and equipment	906,094	763,092
Website	125,137	125,137
Intellectual property	1,435	1,435
Database	54,616	177,570
Total Property and Equipment	7,000,166	6,969,986
Less: Accumulated Depreciation	(2,686,573)	(2,512,385)
 Property and Equipment, Net	 \$ 4,313,593	 \$ 4,457,601

Depreciation and amortization expense are summarized as follows for the years ended December 31:

	2018	2017
Depreciation	\$ 179,691	\$ 178,299
Amortization	96	96
 Total	 \$ 179,787	 \$ 178,395

Note 5: Unemployment Trust

The Organization self-insures for Minnesota unemployment via the Unemployment Services Trust. The Unemployment Trust balance per contract would be fully refunded to the Organization upon payment of all outstanding unemployment claims. The balance of the Unemployment Trust is based on an estimate of actual claims. The net recorded balance at December 31, 2018 was \$37,558 which consists of a gross balance of \$58,783 less estimated claim liability of \$21,225. The net recorded balance at December 31, 2017 was \$46,389 which consisted of a gross balance of \$56,191 less estimated claim liability of \$9,802.

Cornerstone Advocacy Service
Notes to the Consolidated Financial Statements
December 31, 2018 and 2017

Note 6: Funds Held for Others

The Organization had a funds transfer agreement with another charitable organization that was in process of closing down operations. Per the agreement, the Organization was acting as fiduciary agent and disbursed funds related to the dissolution of the organization as the costs were incurred. At the end of the fiduciary period, any remaining funds were distributed to several named beneficiaries, including 25% to the Organization.

Funds held for others at December 31, 2018 and 2017 were \$0.

Note 7: Long-Term Debt

Included in long-term debt are debts which are payable at the end of their term but at a low or no interest rate. Most of this indebtedness was discounted to reflect the market interest rate and present value of the debt. The effective interest rate at the date of the loan was used to discount the debt and ranges from 3.00% to 4.50%.

The discounts are amortized over the life of the loan and the regularly scheduled amortization is included in interest expense. Accelerated amortization relates to discounted loans that were paid off prior to the original due date and represents the remaining unamortized balance at the time the loan is paid. Accelerated amortization is presented separately with other changes in net assets.

Long-term debt consists of the following at December 31:

	2018	2017
Mortgage loan payable, Minnesota Housing Finance Agency, McKinney Transitional Housing Program, face value of \$190,027, due September 2023, collateralized by a certain building.	\$ 159,348	\$ 152,486
Note payable, Hennepin County, State of Minnesota, face value of \$94,151, due December 2027, collateralized by land and houses.	68,128	65,722
Note payable, Minnesota Housing Finance Agency, Housing Trust Fund Program, face value of \$100,000, due October 2036, collateralized by a certain building.	59,458	57,722
Note payable, Minnesota Housing Finance Agency, Housing Trust Fund Program, face value of \$218,377, due October 2036, collateralized by a certain building.	134,041	129,960
Note payable, Hennepin County Housing and Redevelopment Authority, Trust Fund Program, face value of \$75,000, due October 2035, collateralized by a certain building.	46,019	44,635
Note payable, Family Housing Fund of Minneapolis and St. Paul, face value of \$100,000, due October 2035, collateralized by a certain building.	61,357	59,512
Total Long-Term Debt, Net	\$ 528,351	\$ 510,037

Discount amortization is as follows for the years ended December 31:

	2018	2017
Interest expense	\$ 18,314	\$ 17,662

Cornerstone Advocacy Service
Notes to the Consolidated Financial Statements
December 31, 2018 and 2017

Note 7: Long-Term Debt (Continued)

The following schedule of debt reflects the current values of the outstanding loans at December 31:

Years Ending December 31,	Amount
2023	\$ 159,348
Thereafter	369,003
Total	\$ 528,351

Note 8: Line of Credit

The Organization has an unsecured line of credit with a maximum of \$100,000 and a 10.00% interest rate which automatically renews annually. The line of credit was unused during 2018 and 2017 had no balance due at December 31, 2018 and 2017.

Note 9: Equity Participation Agreement

During 2000, the Organization entered into an equity participation agreement with the Housing and Redevelopment Authority in and for the City of Bloomington (BHRA) through conversion of a previous financing agreement in the amount of \$250,000. The BHRA has equity in the building based on terms of the equity participation agreement and will be repaid upon sale of the building.

During 2004, the Organization entered into an equity participation agreement with the City of Bloomington, by way of a grant in the amount to \$200,000. The City has equity in the building based on terms of the equity participation agreement and will be paid upon sale of the building.

Note 10: Net Assets

Net assets without donor restrictions are composed of the following at December 31:

	2018	2017
Undesignated	\$ 3,275,652	\$ 1,442,588
Designated for operating and capital reserve	4,418,456	4,263,573
Total	\$ 7,694,108	\$ 5,706,161

Net assets with donor restrictions were available for the following purposes:

	2018	2017
Program activities	\$ 229,789	\$ 276,982
Capital campaign/time restriction	-	2,091,201
Debt present value discount	249,203	267,518
Total	\$ 478,992	\$ 2,635,701

Cornerstone Advocacy Service
Notes to the Consolidated Financial Statements
December 31, 2018 and 2017

Note 11: Governmental Agency Revenue

Revenue from governmental agencies includes the following funding sources for the years ended December 31:

	2018	2017
Federal	\$ 1,531,389	\$ 1,559,059
State	1,413,828	1,316,086
County, city, and other	978,621	951,162
Total	\$ 3,923,838	\$ 3,826,307

Note 12: In-Kind Contributions

In-kind contributions were as follows for the years ended December 31:

	2018	2017
Contributed services	\$ 6,254	\$ 9,979
Housing	53,778	52,882
Other	43,168	38,060
Total	\$ 103,200	\$ 100,921

In addition to the amounts above, approximately 5,291 and 6,900 hours were volunteered during 2018 and 2017, respectively, that did not meet the criteria for recognition.

Note 13: Concentrations

The Organization contracts with the Minnesota Department of Public Safety to provide room and board and other services based on actual expenditures. Revenue from these activities and other service revenues are recognized as the services are provided. The Organization received approximately 52% and 48% of its support and revenue from the Minnesota Department of Public Safety for 2018 and 2017, respectively.

Note 14: Operating Lease Agreements

The Organization entered into an operating lease agreement in 2016 for office space which began on November 1, 2016, for a term of 25 months. The landlord abated the first month's lease payment. Lease payments will be \$3,333 per month for the first year and will increase to \$3,438 for the remaining lease term. The Organization will have an option to renew the lease after the initial term for a three year-period.

The Organization also entered into other various operating leases for a vehicle, office equipment, and housing. Future minimum lease payments required under the leases is as follows:

Years Ending December 31,	Amount
2019	\$ 83,684
2020	81,607
2021	79,289
2022	80,564
2023	75,675
Total	\$ 400,819

Cornerstone Advocacy Service
Notes to the Consolidated Financial Statements
December 31, 2018 and 2017

Note 15: Retirement Plan

The Organization contributes to a defined contribution retirement plan which covers substantially all employees after a specified period of service. Discretionary contributions are determined annually by the Board and are allocated to participants based on percentages of their eligible compensation. Contributions made under the plan for 2018 and 2017 were \$52,982 and \$52,042, respectively.

Note 16: Financial Awards from Grantors

Financial awards from federal, state and local governments in the form of grants are subject to an agency audit. Such audits could result in claims against the Organization for disallowed costs or noncompliance with grantor restrictions. No provision has been made for any liabilities that may arise from such audits since the amounts, if any, cannot be determined at this time.

Note 17: Liquidity

The Organization's board of directors has approved and monitors a set of policies which govern the responsibilities and limitations of executive management. Management routinely monitors liquidity and cash reserves which fund operations and program service delivery in accordance with these board established policies.

The Organization's liquid financial assets available to meet financial obligations due within one year are summarized as follows:

Cash and cash equivalents	\$ 827,169
Accounts receivable	864,412
Investments*	3,413,402
Total Financial Assets Available for Use at Year-End	5,104,983
Less those unavailable for general expenditures within one year, due to	
Board designated net assets for property and equipment	2,686,574
Board designated net assets for operating reserves	1,731,882
Net assets with donor restrictions	478,992
Financial Assets Available to Meet Cash Needs for General Expenditures within one year	\$ 207,535

*Financial assets, at December 31 include long term investments. Although long term investments are usually held for more than one year, in the event of an emergency, the investments held can be converted to cash in a short period of time.

The Organization has a line of credit of \$100,000 that could be drawn on if necessary. As of December 31, 2018 the organization has not had to use its line of credit.

SUPPLEMENTARY INFORMATION

Cornerstone Advocacy Service
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2018

Federal Grantor/Program Title Pass-Through Grantor/Pass-Through Entity Identifying Number	Federal Domestic Assistance Number	Pass-Through Identification Number	Pass- Through Federal Expenditures
U.S. Department of Housing and Urban Development:			
Passed-Through the Hennepin County Housing Consortium: Home Investment Partnerships Program	14.239	None Noted	<u>\$ 94,151</u>
U.S. Department of Justice:			
Passed-Through the Minnesota Department of Public Safety: Education, Training, and Enhanced Services to End Violence Against and Abuse of Women with Disabilities	16.529	OVW 2016	168,603
Crime Victim Assistance	16.575	A-SVGC-2017-CORNERST-00004; A-CVS-2017-CORNERST-00018; A-CVS-2018-CORNERST-00036	1,350,786
<i>Total U.S. Department of Justice:</i>			<u>1,519,389</u>
U.S. Department of Homeland Security:			
Passed-Through the United Way of Minneapolis Area: Emergency Food and Shelter National Board Program	97.024	None Noted	<u>12,000</u>
Total Federal Expenditures			<u><u>\$ 1,625,540</u></u>

Cornerstone Advocacy Service
Notes to the Schedule of Expenditures of Federal Awards
December 31, 2018

Note 1: Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the Organization under programs of the federal government for the year ended December 31, 2018. The information in this schedule is presented in accordance with the requirement of the Uniform Guidance, and *Audits of States, Local Governments, and Non-Profit Organizations*. Because the schedule presents only a selected portion of operations of the Organization, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Organization.

Note 2: Summary of Significant Accounting Policies for Expenditures

Expenditures reported on this schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 3: Pass-Through Entity Identifying Numbers

Pass-through entity identifying numbers are presented where available.

Note 4: Subrecipients

No federal expenditures presented in this schedule were provided to subrecipients.

Note 5: Indirect Cost Rate

During the year ended December 31, 2018, the Organization did not elect to use the 10% de minimis indirect cost rate.

Note 6: Loan or Loan Guarantee Programs

The full amount and unamortized outstanding balance on the loan guarantee program under the Home Investment Partnerships Program was \$94,151 as of December 31, 2018. The total federal expenditures shown in this schedule represents the full amount of the loan balance as of January 1, 2016. No new loans were made under this program during 2018, and there were no interest subsidies, cash, or administrative cost allowances made under this program in 2018.

OTHER REPORTS



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
Cornerstone Advocacy Service
Bloomington, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Cornerstone Advocacy Service (the Organization), a Minnesota not-for-profit corporation, which comprise the statement of financial position as of December 31, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated May 1, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

This purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Abdo Eick & Meyers, LLP

ABDO, EICK & MEYERS, LLP
Minneapolis, Minnesota
May 1, 2019



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
FOR EACH MAJOR FEDERAL PROGRAM AND
ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE

Board of Directors
Cornerstone Advocacy Service
Bloomington, Minnesota

Report on Compliance for Each Major Federal Program

We have audited Cornerstone Advocacy Service's (the Organization), a Minnesota not-for-profit corporation, compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended December 31, 2018. The Organization's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with the federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Organization's compliance.

Opinion on Each Major Federal Program

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2018.

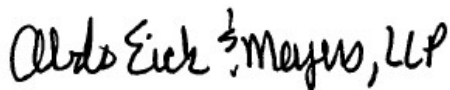
Report on Internal Control over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



ABDO, EICK & MEYERS, LLP
Minneapolis, Minnesota
May 1, 2019

Cornerstone Advocacy Service
 Schedule Of Findings And Questioned Costs
 For The Year Ended December 31, 2018

Section I - Summary of Auditor's Results

Financial Statements:

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
Material weaknesses identified?	No
Significant deficiencies identified not considered to be material weaknesses?	None Reported
Noncompliance material to financial statements noted?	No

Federal Awards:

Internal control over major programs:	
Material weaknesses identified?	No
Significant deficiencies identified not considered to be material weaknesses	None Reported
Type of auditor's report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a) of the Uniform Guidance?	No

**Federal
CFDA
Number**

Identification of Major Programs:

Crime Victim Assistance	16.575
Dollar threshold used to distinguish between Type A and Type B Programs:	\$ 750,000
Auditee qualified as low-risk auditee pursuant to the Uniform Guidance	Yes

Section II - Findings - Financial Statement Audit

There are no significant deficiencies, material weaknesses, or instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

Section III - Findings and Questioned Costs - Major Federal Award Programs Audit

There are no significant deficiencies, material weaknesses, or instances of material noncompliance including questioned costs that are required to be reported in accordance with the Uniform Guidance.

Other Issues

A Corrective Action Plan is not required because there were no current year findings required to be reported in accordance with 2 CFR 200.516(a) of the Uniform Guidance.