



CORNERSTONE
REBUILDING LIVES. RESTORING HOPE

ANSWERING THESE QUESTIONS IS VOLUNTARY AND WILL BE USED FOR STATISTICAL PURPOSES ONLY

PLEASE DO NOT INCLUDE YOUR NAME ON THIS PART OF THE APPLICATION

To which gender identity do you most identify?

- Gender Variant/Non-Conforming
- Transgender Female
- Transgender Male
- Female
- Male
- Not Listed (Indicate if Desired: _____)

Which of the Following Categories Describes You?

Check All That Apply

- American Indian or Alaskan Native
For Example: For example, Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.
- Black or African American
For Example: African American, Jamaican, Haitian, Nigerian, Ethiopian, Somalian, etc.
- Hispanic, Latino, or Spanish Origin
For Example: Mexican or Mexican American, Puerto Rican, Cuban, Salvadoran, Dominican, Colombian, etc.
- Asian
For Example: Chinese, Filipino, Asian Indian, Vietnamese, Korean, Japanese, etc.
- Middle Eastern or North African
For Example: Lebanese, Iranian, Egyptian, Syrian, Moroccan, Algerian, etc.
- Native Hawaiian or Other Pacific Islander
For Example: Native Hawaiian, Samoan, Chamorro, Tongan, Fijian, Marshallese, etc.
- White
For Example: German, Irish, English, Italian, Polish, French, etc.
- Some Other Race, Ethnicity, or Origin

Application for Employment

8/8/2017

*Cornerstone
1000 East 80th Street
Bloomington, MN 55420*

Cornerstone is an Affirmative Action and Equal Opportunity Employer

Instructions: Complete all sections (in addition to your resume).

Additional information may be requested. Be sure to sign and date application.

PLEASE PRINT. PLEASE USE INK.

For Office Use Only	
Hire Date	_____
Position	_____
Rate	_____

Position applied for: _____ Date: _____
Salary Required: _____

Personal Information

Name: _____ Phone #: _____

Address: _____

City/State/Zip: _____

Email: _____ SS #: _____ - _____

Referred By: _____

Employment Desired :

Position applied for: _____ Date Available: _____

Have you ever been employed at Cornerstone? ___ Yes ___ No

Are you of legal age to work? ___ Yes ___ No

Relatives employed at Cornerstone? ___ Yes ___ No

Legally authorized to work in US? ___ Yes ___ No

How did you hear about this position: _____

Educational Background

HIGH SCHOOL: _____ City/State: _____

Did You Graduate? ___ Yes ___ No

COLLEGE: _____ City/State: _____

Course of study: _____ Years Completed: _____

Dates Attended: _____ thru _____ Did You Graduate? ___ Yes ___ No

Diploma/Degree: _____ Date Granted: _____

GRADUATE : _____ City/State: _____

Course of study: _____ Years Completed: _____

Dates Attended: _____ thru _____ Did You Graduate? ___ Yes ___ No

Diploma/Degree: _____ Date Granted: _____

VOCATIONAL: _____ City/State: _____

Course of study: _____ Years Completed: _____

Dates Attended: _____ thru _____ Did You Graduate? ___ Yes ___ No

Diploma/Degree: _____ Date Granted: _____

SPECIAL SKILLS, FOREIGN LANGUAGES, ETC: _____

MILITARY RECORD:

Have you served in the military? ___ Yes ___ No Branch of Service: _____

Discharge Date: _____

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Previous Employers and Addresses

Place an X by the employer(s) that you DO NOT want us to contact.
List the most recent employer first.

<input type="checkbox"/>	Company Name _____	Phone: _____
	Address: _____	City/State: _____
	Contact Person: _____	Title _____
	Position Held: _____	Dates: _____ thru _____
	Reason Left: _____	Salary: _____

<input type="checkbox"/>	Company Name _____	Phone: _____
	Address: _____	City/State: _____
	Contact Person: _____	Title _____
	Position Held: _____	Dates: _____ thru _____
	Reason Left: _____	Salary: _____

<input type="checkbox"/>	Company Name _____	Phone: _____
	Address: _____	City/State: _____
	Contact Person: _____	Title _____
	Position Held: _____	Dates: _____ thru _____
	Reason Left: _____	Salary: _____

<input type="checkbox"/>	Company Name _____	Phone: _____
	Address: _____	City/State: _____
	Contact Person: _____	Title _____
	Position Held: _____	Dates: _____ thru _____
	Reason Left: _____	Salary: _____

REFERENCES

Please list 3 references that have known you **professionally**. Preferably previous supervisors.

	<u>Name</u>	<u>Business & Relationship</u>	<u>Phone</u>
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____

I certify that the statements and information contained in this application are true and accurate to the best of my knowledge. I am aware that presenting false and incorrect information is adequate cause for my application to be denied. I understand that background checks will be required.

Applicant's signature _____ Date: _____